

**PAYCHEX**<sup>®</sup>

0047 0900-4089 Paychex Sample Payroll

## TIMESHEET

PERSONAL INFORMATION		RATE(S)	REGULAR HOURS	OVERTIME HOURS	OTHER (Indicate Hours or \$)	EARNINGS (E) / DEDUCTIONS (D)	YEAR TO DATE
<b>**** 100 OFFICE</b> <b>Pray, Ashley</b> ID: 1 / Soc Sec #: xxx-xx-8194 Birth 08/24/67 Hire 08/17/08 Single 0/OH: Single 0 (SUI:OH)		11.2500/Hour	80 Regular <input type="checkbox"/>			(D) Garnishment: \$25.00	\$50.00
<b>Webster, Catherine</b> ID: 3 / Soc Sec#: xxx-xx-1820 Birth 05/25/42 Hire 08/17/08 Single 0/OH: Single 0 (SUI:OH)		800.00/Pay period	Pay Salary <input type="checkbox"/>			(D) 401K EE: 6.00% (E) 401K ER: 3.00%	\$111.00 \$55.50
<b>**** 200 PRODUCTION</b> <b>Shultz, Andrew</b> ID: 2 / Soc Sec#: xxx-xx-8991 Birth 10/02/69 Hire 12/09/07 Single 0/OH: Single 0 (SUI:OH)		15.0000/Hour	80 Regular <input type="checkbox"/>			(D) 401K EE: 6.00% (E) 401K ER: 3.00% (D) Garnishment: \$40.00	\$1,440.00 \$720.00 \$800.00
<b>COMPANY TOTALS</b> Next Payroll Appointment Day: 10/06/10 Time: 3:30 PM EST Specialist: Craig		Branch Information Phone: (216) 292-1800 Fax: (216) 292-5922 Specialist at ext. 3278					

Items displayed are customizable.

YTD hours for sick and vacation time.

Next scheduled payroll call.

# Paycheck and Earnings Statement

Provides full pay details, including current payroll and year-to-date information.

THE FACE OF THIS DOCUMENT CONTAINS MICROPRINTING • THE BACKGROUND COLOR CHANGES GRADUALLY AND EVENLY FROM DARKER TO LIGHTER WITH THE DARKER AREA AT THE TOP

PAYCHEX SAMPLE PAYROLL  
211 WASHINGTON AVENUE  
ANYCITY ST 12345

0900-4089  
200 Production

09/25/2010

102

DATE

CHECK NO.

Available 24/7 through  
Employee Access Online.

PAY TO THE  
ORDER OF

ANDREW SHULTZ  
736 STEEL AVENUE  
ANYCITY ST 12345

Total Net Direct Deposit(s)

**\*\*\$818.47**

AMOUNT

VOID THIS IS NOT A CHECK ..... DOLLARS

**\*\*NON-NEGOTIABLE\*\***

AUTHORIZED SIGNATURE(S)

TO VERIFY AUTHENTICITY OF THIS DOCUMENT, THE BACK CONTAINS HEAT SENSITIVE INK THAT CHANGES FROM BLUE TO CLEAR AND ALSO CONTAINS AN ARTIFICIAL WATERMARK WHICH CAN BE VIEWED WHEN HELD AT AN ANGLE

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PERSONAL AND CHECK INFORMATION			EARNINGS	DESCRIPTION	HOURS	RATE	THIS PERIOD (\$)	YTD HOURS	YTD (\$)
Andrew Shultz				Regular	64.00	15.0000	960.00	1464.00	21960.00
736 Steel Avenue				Holiday	8.00	15.0000	120.00	40.00	600.00
Anycity, ST 12345				Sick				8.00	120.00
<b>Soc Sec #:</b> xxx-xx-8991				Vacation	8.00	15.0000	120.00	88.00	1320.00
<b>Employee ID:</b> 2				<b>EARNINGS</b>	80.00		1200.00	1600.00	24000.00
<b>Home Department:</b> 200 Production			WITHHOLDINGS	DESCRIPTION	FILING STATUS		THIS PERIOD (\$)		YTD (\$)
<b>Pay Period:</b> 08/31/10 to 09/13/10				Social Security			74.40		1488.00
<b>Check Date:</b> 09/25/10				Medicare			17.40		348.00
<b>Check #:</b> 102				Fed Income Tax	S 0		145.95		2919.00
NET PAY ALLOCATIONS				ST Income Tax	0		31.78		635.60
DESCRIPTION	THIS PERIOD (\$)	YTD (\$)		<b>TOTAL</b>			269.53		5390.60
Check Amount	0.00	0.00	DEDUCTIONS	DESCRIPTION			THIS PERIOD (\$)		YTD (\$)
Chkg 3395	793.47	15869.40		401K EE			72.00		1440.00
Chkg 3396	25.00	500.00		Garnishment			40.00		800.00
<b>NET PAY</b>	<b>818.47</b>	<b>16369.40</b>		<b>TOTAL</b>			112.00		2240.00
TIME OFF (Based on Policy Year)									
DESCRIPTION	AMT TAKEN	AVAIL BAL							
Vacation	8.00 hrs	88.00 hrs							
Sick	0.00 hrs	8.00 hrs							

# Payroll Journal

"Snapshot" of current payroll.

40004 (R-8)

Payrolls by Paychex, Inc.

## PAYROLL JOURNAL

0047 0900-4089 Paychex Sample Payroll

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS		
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS	
<b>**** 100 OFFICE</b>									
Pray, Ashley 1	Regular	11.2500	72.00	810.00	Social Security	58.42	Garnishment	25.00	Readychex Ck # 1204000002
	Overtime	16.8750	2.50	42.19	Medicare	13.66			Check Amt
	Holiday	11.2500	8.00	90.00	Fed Income Tax	107.28			716.44
					ST Income Tax	21.39			
	EMPLOYEE TOTAL		82.50	942.19		200.75	25.00	Net Pay	716.44
Webster, Catherine 3	Regular			800.00	Social Security	65.10	401K EE	63.00	Direct Deposit # 103
	Bonus			250.00	Medicare	15.23			Check Amt
					Fed Income Tax	114.00			Chkg 2610
					ST Income Tax	23.20			769.47
	EMPLOYEE TOTAL			1,050.00		217.53	63.00	Net Pay	769.47
<b>**** 200 PRODUCTION</b>									
Shultz, Andrew 2	Regular	15.0000	64.00	960.00	Social Security	74.40	401K EE	72.00	Direct Deposit # 102
	Holiday	15.0000	8.00	120.00	Medicare	17.40	Garnishment	40.00	Check Amt
	Vacation	15.0000	8.00	120.00	Fed Income Tax	145.95			Chkg 3395
					ST Income Tax	31.78			Chkg 3396
	EMPLOYEE TOTAL		80.00	1,200.00		269.53	112.00	Net Pay	818.47
<b>COMPANY TOTALS</b>									
3 Person(s)	Regular		136.00	2,570.00	Social Security	197.92	401K EE	135.00	Check Amt
3 Transaction(s)	Overtime		2.50	42.19	Medicare	46.29	Garnishment	65.00	Dir Dep
	Bonus			250.00	Fed Income Tax	367.23			1,587.94
	Holiday		16.00	210.00	ST Income Tax	76.37			
	Vacation		8.00	120.00					
	COMPANY TOTAL		162.50	3,192.19		687.81	200.00	Net Pay	2,304.38
					<i>Employer Liabilities</i>				
					Social Security	197.92			
					Medicare	46.29			
					Fed Unemploy	25.54			
					ST Unemploy	86.19			
					TOTAL EMPLOYER LIABILITY	355.94			
					TOTAL TAX LIABILITY	1043.75			

Employee's total gross-to-net.

Company total gross-to-net.

Deductions at-a-glance.

# Department Summary Assists with bookkeeping tasks.

40005 (R-6)


Payrolls by Paychex, Inc.

## DEPARTMENT SUMMARY

Report can be customized.

0047 0900-4089 Paychex Sample Payroll

Per-pay-period, MTD, QTD, and YTD.

HOURS							EARNINGS								
CHECK DATE	REG	OT	VAC	HOL	SICK	ALL OTHER HOURS	REG	OT	VAC	HOL	SICK	BONUS	COMM	ALL OTHER EARNINGS	TOTAL
<b>**** 100 OFFICE</b>															
09/11/10	80.00						1,700.00								1,700.00
09/25/10	72.00						1,610.00	42.19		90.00		250.00			1,992.19
MTD (SEP)	152.00	2.50		8.00			3,310.00	42.19		90.00		250.00			3,692.19
QTD (Q3)	152.00	2.50		8.00			3,310.00	42.19		90.00		250.00			3,692.19
YTD (2010)	152.00	2.50		8.00			3,310.00	42.19		90.00		250.00			3,692.19
<b>**** 200 PRODUCTION</b>															
09/11/10	80.00						1,200.00								1,200.00
09/25/10	64.00		8.00	8.00			960.00		120.00	120.00					1,200.00
MTD (SEP)	144.00		8.00	8.00			2,160.00		120.00	120.00					2,400.00
QTD (Q3)	536.00		8.00	16.00			8,040.00		120.00	240.00					8,400.00
YTD (2010)	1,464.00		88.00	40.00	8.00		21,960.00		1,320.00	600.00	120.00				24,000.00
<b>**** ALL ORGANIZATIONAL UNITS</b>															
09/11/10	160.00						2,900.00								2,900.00
09/25/10	136.00	2.50	8.00	16.00			2,570.00	42.19	120.00	210.00		250.00			3,192.19
MTD (SEP)	296.00	2.50	8.00	16.00			5,470.00	42.19	120.00	210.00		250.00			6,092.19
QTD (Q3)	688.00	2.50	8.00	24.00			11,350.00	42.19	120.00	330.00		250.00			12,092.19
YTD (2010)	1,616.00	2.50	88.00	48.00	8.00		25,270.00	42.19	1,320.00	690.00	120.00	250.00			27,692.19
<b>REIMBURSEMENTS &amp; OTHER PAYMENTS</b>							<b>OTHER ITEMS (DO NOT INCREASE NET PAY)</b>								
CHECK DATE	EXP REIMB	1099-MISC	OWNER DRAW	TOTAL	401K ER										
09/11/10					60.00										
09/25/10				67.50											
MTD (SEP)				127.50											
QTD (Q3)				307.50											
YTD (2010)				775.50											
<b>EMPLOYEE WITHHOLDINGS</b>															
CHECK DATE	SOC SEC	MEDICARE	FED INCOME TAX	STATE INCOME TAX	LOCAL INCOME TAX	LOCAL INCOME TAX	LOCAL INCOME TAX	LOCAL INCOME TAX	ALL OTHER WITHHOLDINGS	TOTAL					
09/11/10	179.80	42.05	325.65	ST 65.49						612.99					
09/25/10	197.92	46.29	367.23	ST 76.37						687.81					
MTD (SEP)	377.72	88.34	692.88	ST 141.86						1,300.80					
QTD (Q3)	749.72	175.34	1,422.63	ALL 300.76						2,648.45					
YTD (2010)	1,716.92	401.54	3,319.98	ALL 713.90						6,152.34					
<b>EMPLOYEE DEDUCTIONS</b>															
CHECK DATE	401K EE	GARNISHMENT	ALL OTHER DEDUCTIONS	TOTAL											
09/11/10	120.00	65.00		185.00											
09/25/10	135.00	65.00		200.00											
MTD (SEP)	255.00	130.00		385.00											
QTD (Q3)	615.00	330.00		945.00											
YTD (2010)	1551.00	850.00		2401.00											
<b>EMPLOYER LIABILITIES</b>															
CHECK DATE	SOC SEC	MEDICARE	FED UNEMPLOY	STATE UNEMPLOYMENT	SUI RATE	ALL OTHER LIABILITIES	TOTAL	FEDERAL LIABILITY CHECK DATE	TOTAL 941 TAX LIABILITY	NET PAY					
09/11/10	179.80	42.05	23.20	ST 78.30	2.7%		323.35	09/11/10	769.35	2,102.01					
09/25/10	197.92	46.29	25.54	ST 86.19	2.7%		355.94	09/25/10	855.65	2,304.38					
MTD (SEP)	377.72	88.34	48.74	ST 164.49			679.29	MTD (SEP)	1,625.00	4,406.39					
QTD (Q3)	749.72	175.34	96.74	ALL 326.49			1,348.29	QTD (Q3)	3,272.75	8,498.74					
YTD (2010)	1,716.92	401.54	221.54	ALL 747.69			3,087.69	YTD (2010)	7,556.90	19,138.85					

# General Ledger Easy posting to the General Ledger.

40005 (R-6)

Payrolls by Paychex, Inc.

0047 0900-4089 Paychex Sample Payroll

## GENERAL LEDGER REPORT BY CHECK DATE

Current per-pay-period and MTD debits and credits.

DESCRIPTION	GENERAL LEDGER ACCOUNT NUMBER	THIS PERIOD		MONTH TO DATE	
		DEBIT	CREDIT	DEBIT	CREDIT
<b>EARNINGS</b>					
EARNINGS					
<b>TOTAL EARNINGS</b>		<u>3,192.19</u>		<u>6,092.19</u>	
<b>EMPLOYEE WITHHOLDINGS</b>					
SOCIAL SECURITY			197.92		377.72
MEDICARE			46.29		88.34
FED INCOME TAX			367.23		692.88
ST INCOME TAX			<u>76.37</u>		<u>141.86</u>
<b>TOTAL EMPLOYEE WITHHOLDINGS PAID BY PAYCHEX®</b>			<b>687.81</b>		<b>1,300.80</b>
<b>DEDUCTIONS</b>					
GARNISHMENT			65.00		130.00
401K EE			<u>135.00</u>		<u>255.00</u>
<b>TOTAL DEDUCTIONS</b>			<b>200.00</b>		<b>385.00</b>
<b>NET PAYROLL</b>					
DIRECT DEPOSIT			1,587.94		3,090.07
NON-DIRECT DEPOSIT			<u>716.44</u>		<u>1,316.32</u>
<b>TOTAL NET PAYROLL</b>			<b>2,304.38</b>		<b>4,406.39</b>
<b>EMPLOYER PAID TAX LIABILITIES</b>					
EMPLOYER TAX EXPENSES		355.94		679.29	
SOCIAL SECURITY			197.92		377.72
MEDICARE			46.29		88.34
FED UNEMPLOY			25.54		48.74
ST UNEMPLOY			<u>86.19</u>		<u>164.49</u>
<b>TOTAL EMPLOYER PAID TAX LIABILITIES PAID BY PAYCHEX®</b>		<b>355.94</b>	<b>355.94</b>	<b>679.29</b>	<b>679.29</b>
<b>EMPLOYER PAID BENEFITS</b>					
BENEFIT EXPENSES		99.42		188.42	
401K ER			67.50		127.50
PAYCHEX WORKERS' COMPENSATION PAYMENT SERVICE			<u>31.92</u>		<u>60.92</u>
<b>TOTAL EMPLOYER PAID BENEFITS</b>		<b>99.42</b>	<b>99.42</b>	<b>188.42</b>	<b>188.42</b>
<b>TOTALS</b>		<b>3,647.55</b>	<b>3,647.55</b>	<b>6,959.90</b>	<b>6,959.90</b>

Detailed payroll analysis.



# Cash Requirements Record of cash required for payroll.

40005 (R-6)

Payrolls by Paychex, Inc.

## CASH REQUIREMENTS

0047 0900-4089 Paychex Sample Payroll

Cash required for payroll.

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/25/10: \$3,703.53**

### TRANSACTION SUMMARY

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	3,703.53
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	<u>3,703.53</u>

### TRANSACTION DETAIL

Transaction details.

**ELECTRONIC FUNDS TRANSFERS** - All institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANSACTION DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
09/24/10	CITIZENS BANK, NA	xxxxx6839	Direct Deposit	Net Pay Allocations	1,587.94	
09/24/10	CITIZENS BANK, NA	xxxxx6839	Readychex®	Check Amounts	716.44	
09/24/10	CITIZENS BANK, NA	xxxxx6839	Garnishment Payment	Employee Deductions	65.00	2,369.38
					<b>EFT FOR 09/24/10</b>	<b>2,369.38</b>
09/25/10	CITIZENS BANK, NA	xxxxx6839	Taxpay®	Employee Withholdings		
				Social Security	197.92	
				Medicare	46.29	
				Fed Income Tax	367.23	
				ST Income Tax	76.37	
				<b>Total Withholdings</b>	<b>687.81</b>	
				Employer Liabilities		
				Social Security	197.92	
				Medicare	46.29	
				Fed Unemploy	25.54	
				ST Unemploy	86.19	
				<b>Total Liabilities</b>	<b>355.94</b>	
				Liabilities from prior payrolls (for new Taxpay clients)		
				Fed Unemploy	55.98	
				<b>Additional Liabilities</b>	<b>55.98</b>	1,099.73
09/25/10	Refer to your HRS Agreement/Account		401(k) Traditional	401K EE	135.00	
				401K ER	67.50	202.50
09/25/10	CITIZENS BANK, NA	xxxxx6839	Workers' Comp	Premium	31.92	31.92
					<b>EFT FOR 09/25/10</b>	<b>1,334.15</b>
					<b>TOTAL EFT</b>	<b>3,703.53</b>

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - This information serves as a record of payment.

DUE DATE	DESCRIPTION	
10/01/10	FED IT PMT Group	855.65
10/01/10	ST Income Tax	76.37

# New Hire/Rehire Confirmation Compliance with the Department of Labor.

**PAYCHEX**<sup>®</sup>

0047 0900-4089 Paychex Sample Payroll

## NEW HIRE REHIRE REPORTING CONFIRMATION

ID	EMPLOYEE	ADDRESS	SOCIAL SECURITY NUMBER	BIRTH DATE	HIRE DATE	FIRST DAY WORKED
<b>EMPLOYEES FILED ON YOUR BEHALF * * * DO NOT FILE * * *</b>						
**** <b>STATE</b> (Income Tax ID #: 51-123456 7, Unemployment Tax ID #: 1234567-89-1)						
4	Harris, Wayne	520 Whippleton Road	Anycity, ST 12345	758-32-1812	11/12/42	09/14/10
1 Person(s)						

# Retirement Plan Summary Participant information for your 401(k) provider.

**PAYCHEX**<sup>®</sup>

0047 0900-4089 Paychex Sample Payroll

## RETIREMENT PLAN SUMMARY - 401(k)

PARTICIPANT INFORMATION									
EMPLOYEE INFORMATION	HOURS TOTAL	EARNINGS TOTAL*	EMPLOYEE PRE-TAX	TOTAL EMPLOYER CONTRIBUTION	Employer contributions.				
Webster, Catherine 9919 Heath Avenue Apt 12 Anycity, ST 12345	This Period	1050.00	63.00	31.50	Per-pay-period, MTD, QTD, and YTD information.				
	MTD (SEP)	1850.00	111.00	55.50					
	QTD (Q3)	1850.00	111.00	55.50					
	YTD (2010)	1850.00	111.00	55.50					
Gender: Female    Birth Date: 05/25/42    Hire Date: 08/17/08    Pay Freq: Bi-weekly    Salaried: Yes(Annual Wage: \$20,800.00)    Last Check Date: 09/25/10 Employee Recurring Amount(s): Pre-tax = 6.00%									
Shultz, Andrew 736 Steel Avenue Anycity, ST 12345 SSN: xxx-xx-8991 ID: 2	This Period	1200.00	72.00	36.00	Pretax deduction percentage.				
	MTD (SEP)	2400.00	144.00	72.00					
	QTD (Q3)	8400.00	504.00	252.00					
	YTD (2010)	24000.00	1440.00	720.00					
Gender: Male    Birth Date: 10/02/69    Hire Date: 12/09/07    Pay Freq: Bi-weekly    Salaried: No(Annual Wage: \$31,200.00)    Last Check Date: 09/25/10 Employee Recurring Amount(s): Pre-tax = 6.00%									
<b>401(k) TOTALS</b>	This Period	2250.00	135.00	67.50	2 Participant(s)				
MTD (SEP)	4250.00	255.00	127.50						
QTD (Q3)	10250.00	615.00	307.50						
YTD (2010)	25850.00	1551.00	775.50						

# Workers' Compensation Cash management tool.

**PAYCHEX**<sup>®</sup>

## WORKERS' COMPENSATION PAYMENT SERVICE REPORT

0047 0900-4089 Paychex Sample Payroll

POLICY # WCPYMT091208			MONTH OF SEPTEMBER, 2010							POLICY DATES 10/01/09 - 10/01/10				
EMP ID	SOC #	SEC #	EMPLOYEE NAME	CHECK DATE	REGULAR HOURS	REGULAR WAGES	OVERTIME HOURS	OVERTIME WAGES	OTHER WAGES	DISABILITY PAYMENTS	TOTAL WAGES	EXCLUDED OVERTIME	EXCLUDED WAGES	SUBJECT WAGES
<b>EMPLOYEE DETAIL - STATE</b>														
<b>CLASSIFICATION CODE 1311 ST ALL EMPLOYEES</b>														
1	xxx-xx-8194		Pray, Ashley	09/11	80.00	900.00	0.00	0.00	0.00	0.00	900.00	0.00	0.00	900.00
				09/25	80.00	900.00	2.50	42.19	0.00	0.00	942.19	0.00	0.00	942.19
2	xxx-xx-8991		Shultz, Andrew	09/11	80.00	1,200.00	0.00	0.00	36.00	0.00	1,236.00	0.00	36.00	1,200.00
				09/25	80.00	1,200.00	0.00	0.00	36.00	0.00	1,236.00	0.00	36.00	1,200.00
3	xxx-xx-1820		Webster, Catherine	09/11	0.00	800.00	0.00	0.00	24.00	0.00	824.00	0.00	24.00	800.00
				09/25	0.00	800.00	0.00	0.00	281.50	0.00	1,081.50	0.00	31.50	1,050.00
CLASSIFICATION 1311 ST TOTAL					320.00	5,800.00	2.50	42.19	377.50	0.00	6,219.69	0.00	127.50	6,092.19
STATE TOTAL					320.00	5,800.00	2.50	42.19	377.50	0.00	6,219.69	0.00	127.50	6,092.19

Wages subject to workers' compensation insurance.

**PAYCHEX**<sup>®</sup>

## WORKERS' COMPENSATION PAYMENT SERVICE REPORT

0047 0900-4089 Paychex Sample Payroll

Premium information.

POLICY # WCPYMT091208		MONTH OF SEPTEMBER, 2010					POLICY DATES 10/01/09 - 10/01/10	
WC CODE		TOTAL WAGES	EXCLUDED OVERTIME	EXCLUDED WAGES	SUBJECT WAGES	COMPOSITE RATE	MONTH TO DATE PREMIUM	POLICY TO DATE PREMIUM
<b>SUMMARY - STATE</b>								
1311 ST	ALL EMPLOYEES	6,219.69	0.00	127.50	6,092.19	1.00/\$100	60.92	372.92
	STATE TOTAL	6,219.69	0.00	127.50	6,092.19		60.92	372.92

# Employee Earnings Record

Assists in completing workers' comp, disability, and unemployment claims.

## EMPLOYEE EARNINGS RECORD

(Check Dates 01/02/2010 - 09/25/2010)

0047 0900-4089 Paychex Sample Payroll

CHECK DATE	DESCR	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS					WITHHOLDINGS					DEDUCTIONS				NET PAY	
		REGULAR HOURS	OVERTIME HOURS	REGULAR AMOUNT	OVERTIME AMOUNT	TOTAL EARNINGS	REIMB & OTHER PAYMENTS	SOC SEC + MED	FEDERAL TAX	STATE TAX	401K EE	GARNISHMENT					
01/02	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
01/16	Regular	64.00		960.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
	Holiday	16.00		240.00													
01/30	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
02/13	Vacation	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
02/27	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
03/12	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
03/26	Regular Sick			1080.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
				120.00													
<b>QTR 1</b>				8400.00		8400.00		S 520.80 M 121.80	1021.65	ST 222.46			504.00	280.00			
04/09	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
04/23	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
05/07	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
05/21	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
06/04	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
06/18	Regular	72.00		1080.00		1200.00		91.80	145.95	31.78			72.00	40.00			
	Holiday	8.00		120.00													
<b>QTR 2</b>		480.00		7200.00		7200.00		S 446.40 M 104.40	875.70	ST 190.68			432.00	240.00			
07/02	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
07/16	Regular	72.00		1080.00		1200.00		91.80	145.95	31.78			72.00	40.00			
	Holiday	8.00		120.00													
07/30	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
08/13	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
08/27	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			
09/11	Regular	80.00		1200.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
09/25	Regular	64.00		960.00		1200.00		91.80	145.95	31.78			72.00	40.00			818.47
	Holiday	8.00		120.00													
	Vacation	8.00		120.00													
<b>QTR 3</b>		560.00		8400.00		8400.00		S 520.80 M 121.80	1021.65	ST 222.46			504.00	280.00			5729.29
<b>YTD 2010</b>		1600.00		24000.00		24000.00		S 1488.00 M 348.00	2919.00	ST 635.60			1440.00	800.00			16369.40
	<b>YTD HOURS PAID</b>		40.00														
	<b>YTD EARNINGS PAID</b>		600.00														
			<b>HOLIDAY</b>	<b>SEVERANCE</b>	<b>SICK</b>	<b>SICK QUAL</b>	<b>VACATION</b>										
					8.00		88.00										
					120.00		1320.00										

Per-pay-period, QTD, and YTD amounts.

- 24/7 online access through Paychex Online Reports.
- Customizable date ranges.
- Provides a detailed wage history gross-to-net.
- One employee per page wage history.
- Quick records for employee loan/mortgage applications.
- Year-at-a-glance sick and vacation totals.

**Shultz, Andrew**  
Soc Sec #: xxx-xx-8991  
736 Steel Avenue  
Anycity, ST 12345

Personnel information.

Gender: Male  
Birthdate: 10/02/1969  
Hire Date: 12/09/2007  
Inactive Date:  
Rehire Date:

Term Date:  
Pay Frequency: Bi-weekly  
Standard Hrs: 80  
Rate 1 / Salary: 15.00/Hour  
Last Raise Date:

Withholding Method:  
  
**Earnings:**  
401K ER

Federal: Single, 0  
ST: 0  
  
3.00% of all earnings; Every Pay

**Deductions:**  
401K EE  
Garnishment  
6.00% of all earnings; Every Pay  
\$40.00; Every Pay Period