

Payroll Services
 Taxpay®
 Direct Deposit
 Bank Reconciliation
 Garnishment Payment Service
 State Unemployment Insurance Service
 Time and Attendance
 Online Reports

PAYCHEX®

2012 Payroll Calendar

Human Resource Services
 Retirement Services
 COBRA Administration
 Workers' Compensation Payment Service
 Section 125 (FSA and POP)
 Human Resource Administration
 Group Health Insurance

January							February							March							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1 ●	2	3	4	5	6	7				1	2	3	4					1	2	3	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10	
15 ■	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	
22	23	24	25	26	27	28	19 ■	20	21	22	23	24	25	18	19	20	21	22	23	24	
29	30	31					26	27	28	29				25	26	27	28	29 ◆	30	31	
April							May							June							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7				1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
29	30						27 ●	28	29	30	31			24	25	26	27	28 ◆	29	30	
July							August							September							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3 ●	4	5	6	7				1	2	3	4							1	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2 ●	3	4	5	6	7	8	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22	
29	30	31					26	27	28	29	30	31		23	24	25	26	27 ◆	28	29	
														30							
October							November							December							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5	6					1	2	3							1
7 ■	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
14	15	16	17	18	19	20	11 ■	12	13	14	15	16	17	9	10	11	12	13	14	15	
21	22	23	24	25	26	27	18	19	20	21 ●	22	23	24	16	17	18	19	20	21	22	
28	29	30	31				25	26	27	28	29	30		23	24 ●	25	26	27	28	29	
														30 ◆	31						

■ Most banks are closed (allow an extra day for direct deposit)

◆ End of quarter processing (dates subject to change)

● National or Religious Holiday - Paychex/banks are closed (allow an extra day for direct deposit)

Thank you for choosing Paychex!

Visit our Web site at www.paychex.com